

Approved For Release 2001/08/10 : CIA-RDP55-00001A000100160060-3

Office Memorandum • UNITED STATES GOVERNMENT

TO :

FROM :

DATE: 20 September, 1951

SUBJECT: Report for Week of 17 - 22 September, 1951

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1. Concluded arrangements with Inspection & Security for adequate protection of the U.S. Department of Agriculture Auditorium for the Fourth Agency Orientation Course.
2. After clearance with the Director and Deputy Director of training, checked on the availability and willingness of speakers to participate on the course.
3. Invitation has been received from Fort Holabird to make a presentation to the Counter Intelligence Corps, Detachment Commanders Conference, to be held at the CIC center, Fort Holabird, Maryland, probably on October 11th. This invitation was accepted for the Director by [REDACTED]
4. Worked constantly with the Graphics Division on the development of appropriate and adequate visual displays for the Orientation Course.
5. Have not yet received the report from Administration regarding the formulation of an orientation program or programs, to supplement the work being done on the Agency Orientation Course. Have checked with Mr. [REDACTED] who has promised that the reply will be in without further delay.
6. Conducted a VIP orientation for Mr. [REDACTED] on Friday, 14 September. Mr. R. [REDACTED] of Mr. Wolf's office attended the presentation.

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cc: Dr. Whitelaw

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NO CHANGE

IN CLASS/ DECLASS/ CLASS CHANGED TO: TS 1 SECRET

NEXT REV DATE 89 REV D 10/10/89 CIA-RDP55-00001A000100160060-3

NO. PGS 1 CREATION DATE 10/11/51 TYPED DOC. 02

REV CLASS 1 REV COORD. ACTA: H5703

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